

Privacy Policy

Our Privacy Policy explains how we use any personal information we collect about you.

We collect information about you when you approach and appoint us to assist with commercial real estate finance proposals. This information may relate to disclosing your CV or biography.

Why do we need to collect your personal data?

The primary legal basis that we intend to use for the processing of your data is for the performance of our contract with you. The information that we collect about you is essential for us to be able to carry out the services that you require from us effectively. Without collecting your personal data we would be unable to fulfil our obligations.

How will we use information about you?

We use information about you in order to access the merits of a funding proposal and to provide you with the services for which you engage us.

Who might we share your information with?

In order to deliver our services to you effectively we will need to send your details to third parties, such as Lending Institutions that we use to provide real estate finance. Any and all information provided will be subject to a duty of confidence in processing your data and they will only act in accordance with our written instructions.

Where it is necessary for your personal data to be forwarded to a third party we will use appropriate security measures to protect your data.

We will not share your information for marketing purposes with anyone outside of our company.

How long do we keep hold of your information?

In principle, your personal data should not be held for longer than is required under the terms of our contract for services with you. We reserve the right to retain data for longer than this due to the possibility that it may be required to defend a future claim against us.

You have the right to request deletion of your personal data. We will comply with this request, subject to the restrictions of any regulatory obligations and legitimate interests as noted above.

How can I access the information you hold about me?

You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information please email or write to us using the contact details noted below.

Marketing

We may like to send you information about our services which may be of interest to you. If you have agreed to receive marketing information, you may opt out at a later date.

You have a right at any time to stop us from contacting you for marketing purposes. If you no longer wish to be contacted for marketing purposes, please contact us by email or post.

Other websites

Where our website contains links to other websites, please note that this privacy policy only applies to this website so when you link to other websites you should read their own privacy policies.

What can you do if you are unhappy with how your personal data is processed?

You also have a right to lodge a complaint with the supervisory authority for Data Protection. In the UK this is:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
0303 123 1113 (local rate)

Changes to our Privacy Policy

We keep our Privacy Policy under regular review and we will place any updates on our website. This policy was last updated on 24th May 2018.

How to contact us

Please contact us if you have any questions about our Privacy Policy or information we hold about you:

By email at sarah.ashwood@broadoakref.com

or write to Sarah Ashwood at our London Address